

MEETING NOTES
**Clay County Collaborative
Administrative Group**
April 19, 2022 @ 3:00
Virtual



(1) Welcome

- Peggie Chisholm – REACH
- Rhonda Porter – Clay County Social Services
- Jill Ambuehl – Collaborative Coordinator
- Jane Neubauer – LCTS Coordinator
- Jamie Hennen – CCPH Nurse Supervisor
- Lanette Gorder – Parent Representative
- Shannon Hunstad – DGF Superintendent
- Lindsey Ternes – Clay County Probation
- Shauna Erickson – The Village Family Service Center
- Tina Jacobson – Lakeland Mental Health
- Duane Borgeson – Moorhead ISD
- Hannah Gilbery – Churches United for the Homeless

(2) Approval of February 2022 Meeting Minutes

- Approved – (Peggie/Tina)

(3) Approval of Proposed Agenda

- Approved – no changes or additions

(4) Reports

- LCTS Report – Jane Neubauer
 - Received notification of 4th quarter payment - \$59,374 (up slightly from this time last year)
 - Providing LCTS update trainings to staff in Moorhead public schools
 - Turnout has been good and participants have been engaged
 - Clarified some confusion regarding the candidacy list
 - Busy wrapping up the school year and preparing for next year
- Coordinator's Report – Jill Ambuehl
 - LCTS Annual Spending Report was completed in partnership with Susan Roll from the Auditors office
 - Huge thank you to her for all of her patience and help
 - Currently working on the annual collaborative report that is due May 31st
 - Preparing for FY23 – Budgets, funding requests, MOU's and contracts
 - The SADWG and CMHWG will not be meeting in May

(5) Funding Requests

- Funding request forms have been sent to all partners and organizations electronically
 - Due back to the collaborative by April 29th
- Requests will need to be reviewed by the administrative group so that they can prepare a recommendation for the Governance Board
 - Jill will schedule a special meeting for us to complete these tasks
 - She will send a Doodle poll ASAP
 - We will also review the LCTS and coordinator contracts at that time

(6) Recommendations for the Board

- Will recommend that we fund programs at the same amount for FY23
 - As we continue to navigate the impacts of COVID we will want to keep spending similar to the past couple years
 - Admin group will review requests and make a recommendation to the board
- Will recommend that the SADWG and CMHWG move to bi-monthly meetings
 - These groups would alternate months
- It was suggested that we check the by-laws to ensure this change can be made
 - Here is what the bylaws state;
 - “Meetings of the Work Groups shall be held as needed, at a minimum of four times per year.”

(7) Report Back from Clay County and Carolyn on ACE’s Work

- Conversation with Carolyn
 - The collaborative is required to be working within the ACE framework
 - Family Wise/More Resilient Minnesota gives us a support
 - ◆ We do not have to follow this exact plan – but it seemed to be the most logical and they offer support
- Conversation with Clay County
 - Rory and Karen are waiting to see how the collaborative proceeds with ACE’s work
 - Working to certify trainers and integrate “Pillars of Strength”
 - Jill will be one of the certifies trainers for the county
- Next Steps
 - Will we host a community event or “100 Cups of Coffee” for phase 4?
 - Jill will send out a survey to see which option people prefer
 - ◆ <https://www.surveymonkey.com/r/SFS8TC7>

(8) Agency Updates

- Jane Neubauer – LCTS Coordinator
 - Helping to schedule dental clinics in rural Clay county
 - Working with partners for plans of a new dental clinic in Detroit Lakes and to expand the Hawley Apple Tree location
 - Oral health kits are available for kids and adults
 - Contact Jane if you would like some for your organization
- Hannah Gilbery – Churches United for the Homeless
 - Continuing to see a high number of families
 - Have 8 family rooms but currently have 18 families in need
 - ◆ Doing their best to create space and serve all families in need
 - Overcapacity and understaffed

- Trying to keep staff healthy and happy
 - Trying to recruit qualified candidates – not an easy task right now
 - Preparing for summer and the challenges that come with it
 - Trying to keep kids in school and deal with truancy issues
 - Trying to find ways to keep kids busy and out of trouble
- Shauna Erickson – The Village Family Service Center
 - Continuing to see high referral numbers
 - Hoping to add a ½ day for Lexi in Hawley as demand continues to increase
 - Trying to keep staff healthy and avoid burnout
 - Teen Pride/LBTQ+ group ends this week
 - Was well attended and they plan to do it again next year
 - Will be offering a Girls 360 program in July
 - Helps young girls develop healthy lifestyles, relationships, social and decision-making skills
- Peggie Chisholm – REACH
 - Counseling referrals continue to be high for children and families in rural Clay County
 - Working with the Village to try and bring Lexi in for an additional ½ day each week
- Tina Jacobson – Lakeland Mental Health
 - Seeing an increase in referrals at Barnesville schools
 - Working well with Moorhead to meet the needs of the students
 - A year ago a school based therapist was hired to work directly with students in the Moorhead ISD
 - Things are going well – but hard to keep the provider fully scheduled
 - She will now doing outpatient one day a week to keep her busy
 - ◆ This has been a very helpful to staff who have heavy caseloads
 - Preparing for summer programs
 - Fun events, quality programs and continuing the program with Moorhead Police Department
- Jamie Hennen – CCPH Nurse Supervisor
 - Recently completed their Community Health Assessment
 - Mental health rose to the top as a major concern
 - ◆ Unfortunately, there seems to be more needs than resources right now
 - Dental issues/needs was also a major concern
 - Working hard to bring back their in-home nurse program
 - Currently taking referrals and trying to come back from COVID
 - ◆ Working on a secure registration site that meets confidentiality requirements
 - For children and families from pregnancy to 3 years old
 - ◆ First Priority: Teen Moms
 - ◆ Second Priority: Single Moms
 - ◆ Third Priority: Other Moms in Need of Support
 - Hoping that partners will help them market and “re-start” the program
- Lanette Gorder – Parent Representative
 - Recently needed to help someone dealing with a mental health emergency
 - She found the process of finding contact info for Mobile Mental Health Crisis to be difficult
 - ◆ It was hard to find the number to call when dealing with the emergency at hand

- ◆ Tina will look into google search issues to try and resolve the issue
- Once Lanette was able to locate contact information the process was great and staff was very helpful

Upcoming Meetings

Governance Board: March 3, 2022

Children's MH Work Group: March 1, 2022

Family Support Model (Wraparound): April 6, 2022

Administrative Group: May 5, 2022

School Age Disability Work Group: March 7, 2022