

MEETING NOTES
**Clay County Collaborative
Administrative Group**
December 21, 2021 @ 3:00



(1) Welcome and Introductions

- Tina Jacobson – Lakeland Mental Health
- Peggie Chisholm – REACH
- Lindsey Ternes – Clay County Probation
- Rhonda Porter – Clay County Human Services
- Jane Nuebauer – LCTS Coordinator
- Lori Schwartz – CAP LP
- Jill Ambuehl – Collaborative Coordinator
- Jenna Schmidt – Family Wise
- Joni Medenwald – Village Family Service Center

(2) Approval of October 2021 Meeting Minutes

- Approved – Tina/Lori

(3) Approval of Proposed Agenda

- No changes or additions

(4) Reports

- LCTS Report – Jane Neubauer
 - We did receive notification of our second quarter earnings – right around \$65,000
 - This is a little lower than we hoped for but is still trending in the right direction
 - Working on scheduling refresher courses for LCTS trainings
 - This will be for new and existing staff
 - Ulen-Hitterdal and Barnesville will be hosting mobile outreach dental clinics in their districts
 - CUFH and Good Sheppard church are also hosting mobile outreach clinics
 - Moorhead now has a new mobile bus for dental services
 - February is children’s oral health month
 - Jane has lots of resources and dental kits available if anyone would like to have them available to students/clients
- Current Budget Report – Jill Ambuehl
 - Current budget looks good and there have been no unexpected expenses
 - Does not reflect December’s expenses or incoming deposit from LCTS
 - Finalizing and verifying state auditor’s report
 - Will be submitting later today or tomorrow
- Coordinator’s Report – Jill Ambuehl

- Not much to report on
 - Everyone has been very helpful and supportive as she continues to learn more about each group, what they do and how they collaborate
 - The SADWG and CMHWG members have been utilizing meeting times to educate their peers on programs and roles within their organizations
- Again – main focus for the remainder of this month will be to finalize and submit the state auditor’s report

(5) Family Wise: Jenna Schmidt - More Resilient Minnesota Project Overview/Discussion

- More Resilient Minnesota was formerly known as ACE Interface
 - Prior to COVID and her retirement, Carolyn had been working with Family Wise to implement this project
 - The program/project consists of 4 phases – we are currently in phase 3
 - ACE interface training presentations hosted by Family Wise
 - ◆ Usually 3-5 sessions held
 - Local training of trainers on ACE’s framework
 - ◆ Goal is to train 3-4 people in the community as certified trainers to continue educating community members
 - Inviting/gathering public input
 - ◆ There are two options for this phase
 - ⇒ A. Group community conversations
Hosting a local event that includes food, an ACE presentation and then offering an opportunity for attendees to voice their hopes and concerns (goal of 50 attendees)
 - ⇒ B. 100 cups of coffee (one-on-one interviews)
Scheduling one-to-one interviews with community members to gather their hopes and concerns
 - Utilize local data to create a community resilience plan
 - ◆ Once this phase is complete participants are eligible to receive a micro-grant (\$5,000) to help kickstart the resiliency plan and its strategies
 - ◆ The first round of micro-grants was dispersed last spring
- Important Notes
 - This project is NOT required for the collaborative
 - It was brought up that this might be something the ECI is working on
 - Jill will check in with the ECI coordinator to find out more and invite one of their representatives to attend our February meeting to discuss further

(6) Agency Updates

- Tina Jacobson – Lakeland Mental Health
 - School based services are currently full
 - They have a good crew of mental health professionals
 - ◆ 3 professionals in the HS and JH
 - Children based services hosted their cookie exchange fundraiser
 - Attendance was good but not like years past
- Peggie Chisholm – REACH

- Just wrapped up Spirit of Giving for Christmas
 - Provided gifts to 150+ children in Clay and Norman counties
- The food pantry is seeing an increase in use as pandemic food programs come to an end
- Preparing contracts and programs for 2022

- Joni Medenwald – Village Family Service Center
 - Things continue to be busy as we close out the year
 - Love and logic parent group will be starting in January
 - Pride/LGBTQ+ group for teens will be starting in February
 - Preparing for Girls360 to take place in the spring
 - Things are going well with Hawley Schools, REACH and the wraparound program
 - Current openings for in-home services
 - Shawna Erickson will be taking over direction of the Moorhead office and will participate in this group

- Rhonda Porter – Clay County Human Services
 - The county is currently implementing a policy that requires staff to be vaccinated or be tested weekly for COVID
 - This may result in the loss of some staff which is tough on top of current staffing issues
 - Things continue to be very busy all around
 - Seeing an increased need for adult protection (elderly/adults with disabilities)
 - Trying to work with students and families regarding school deficiencies and truancy
 - Public Health and Social Services secured a grant for a detox facility outside of CCFSC
 - The grant will not cover the project in full but they are working on ideas of ways to raise the remaining funds

- Lori Schwartz – CAP LP
 - Busy preparing for the new year
 - Head start classes are currently full
 - Home-based services are currently full with a waitlist
 - Continuing to navigate COVID obstacles
 - Due to a devastating loss - the CAP LP bus is not in operation at this time
 - Seniors program lost its “Live Well at Home” funding but can reapply in the future
 - Continuing to see high needs for housing
 - Renthelppmn.com can be a useful tool but can also be very challenging as it is run out of Washington DC
 - Also seeing a high turnover of staff in the housing division
 - Preparing to expand “Childcare Aware” program into eastern ND

Upcoming Meetings

Governance Board: March 3, 2022

Children’s MH Work Group: January 4, 2022

Family Support Model (Wraparound): January 5, 2022

Administrative Group: February 15, 2022

School Age Disability Work Group: January 3, 2022