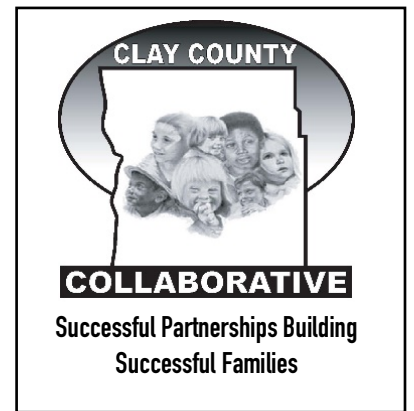


**Meeting Notes**  
**Clay County Collaborative**  
**Children's Mental Health WG**  
September 7, 2021 @ 1:00  
CCFSC – Room 2



(1) Welcome and Introductions

- Lanette Gorder – Parent
- Jill Ambuehl – CCC Coordinator
- Roy Rostvet – Lakeland Mental Health
- Steph Schenck – REACH
- Lacey Hubert – Clay County Social Services
- Chandra Calixte – Churches United for the Homeless
- Michelle Thordal – Clay County Social Services
- Duane Borgeson – Moorhead ISD
- Brittany Joubert – The Village Family Service Center

(2) Approval of June 2021 Meeting Minutes – Approved (Roy/Michelle)

(3) Approval of Today's Proposed Agenda – General Approval from Group

(4) Reports

- Budget Reports
  - FY21
    - Outstanding Expenses (Churches United, SBMH, DGF After School and Restorative Justice)
      - ◆ Jill communicated that last week the governance board voted to create a reporting policy as follows;
        - ⇒ Partners and organizations must submit reports and invoices within 60 days of each reporting period. Failure to do so will result in funds for that period being forfeited.
          1. Jill will work on the formatting and wording
          2. A copy will be sent to all partners when complete
        - ⇒ Jill will be sending a letter with a copy of the new policy to current partners who have outstanding expenses notifying them that they have 30 days to complete their reports and submit invoices
  - FY22
    - We received our first LCTS payment of the year
      - ◆ \$62,817 (Increase from the past 4 quarters)
- LCTS Report – Jane Neubauer (See “Agency Updates” Below)
- Coordinator's Report – Jill Ambuehl
  - [Update on Transition](#)

- I am beginning to find my bearings
- Trying my best to get acquainted with financials
- Files and belongings for CCC have been moved to Hawley office
- Everyone has been very supportive and helpful – including Carolyn
- Continuing to learn as I go...
- Communication
  - Additional Contact Info
    - ◆ pandicoordinator@ruralenrichment.org
    - ◆ Office (218)483-3145

#### (5) Group Purpose, Expectations and Responsibilities

- What do we need from Jill as a coordinator?
  - See below
  - How far in advance would you like/expect to receive agendas?
    - Monday prior to meeting
  - How soon after a meeting would you like/expect to receive meeting minutes?
    - Within 1 week of the meeting
- Review Descriptions of Group
  - What has the group worked on in the past?
    - ACE's
    - Resiliency
  - Are there projects that we would like to pursue?
    - Open to suggestions
      - ◆ Members do not feel we are at a place to resume in-person learning events or community gatherings
        - ⇒ Open to ideas on how to reach families and provide supportive information
- Is everyone at the table that needs to be?
  - Jill will compare email list and partnership agreements to determine if anyone is missing

#### (6) Agency Updates

- REACH - Steph
  - School supply distribution went well – still supplies available for those who need them
  - Weekend backpack program starting this week
  - Winter gear distribution 9/22 in Hawley and 9/21 in Hendrum
  - Taking registrations for Spirit of Giving food baskets
  - Seeing an increase in food pantry clients and counseling referrals over the past couple of months
- Clay County Social Services – Michelle
  - Busy onboarding new staff including Lacey Hubert who joined us today
  - CMH Respite Grant – looking for ways to reach minority groups to explain changes in requirements that make more families eligible (a Rule 79 is not required to participate)
  - Quinn Jager is working on truancy in Clay county
- Village Family Service Center – Brittany Joubert
  - Cleared their waitlist for in-home services (in-home family therapy) earlier this morning – providers are available in Moorhead, Hawley and Barnesville

- Outpatient is currently booking into October so referrals should be turned in as soon as possible
- Working to start a teen pride program for local youth
- Lakeland Mental Health – Roy
  - Transitioning through some staffing changes
  - Preparing for a building expansion to provide more service space
  - Working with schools to collect transportations waivers for students
- Churches United for the Homeless
  - Currently have more families than in past several years – they currently have 16 families when they would normally average 8
  - Overflow is maxed out and an overflow facility for women only has been opened near Lakeland Mental Health
  - Working to help new families get in touch with the schools and registered for the year
  - Working to build 5 additional family rooms in the basement over the winter
  - Just finished with adopt-a-kid for school supplies – things went well
- Moorhead Public Schools
  - Just started their second week of school – masks required for all staff and students
  - 7,300 kids (250 online students)
  - Utilizing COVID funds to help with truancy – have hired 2 people for the next three years – need to get back some of these students lost during the pandemic
  - Lakeland Mental Health will have a provider housed at the HS starting September 20<sup>th</sup> – a grant has been secured to help cover gaps in insurance funding

**Upcoming Meetings**

**Governance Board:** December 2, 2021

**Children’s MH Work Group:** October 5, 2021

**Family Support Model (Wraparound):** October 6, 2021

**Administrative Group:** October 19, 2021

**School Age Disability Work Group:** October 4, 2021