

MEETING MINUTES
**Clay County Collaborative
Administrative Group**
October 19, 2021 @ 3:00



(1) Welcome and Introductions

- Jill Ambuehl – Collaborative Coordinator
- Peggie Chisholm – REACH
- Joni Mendenwald – The Village
- Lindsey Ternes – Clay County Probation
- Lori Schwartz – CAP LP
- Lanette Gorder – Parent Rep
- Duane Borgeson – Moorhead ISD
- Hannah Gilbery – Churches Untied for the Homeless
- Shannon Hunstad – DGF ISD

(2) Approval of August 2021 Meeting Minutes – [Approved \(Duane/Peggie\)](#)

(3) Approval of Today’s Proposed Agenda - [Approved](#)

(4) Reports

- LCTS Report – Jane Neubauer
 - [See agency updates below](#)
- Current Budget Report – Jill Ambuehl
 - Working on finalizing year-end for 2021
 - We have received all reports and invoices for the fiscal year
 - Current budget looks good and there have been no unexpected expenses
 - Does not reflect October’s expenses
 - Partnership letters and invoices went out later than usual but we have already received most of them back
- Coordinator’s Report – Jill Ambuehl
 - Jill has officially met with all of the collaborative’s committees
 - Everyone has been very welcoming and supportive as she continues to learn more about each group, what they do and how they collaborate
 - Jill is representing the collaborative within the new suicide prevention pilot project
 - The pilot project committee has chosen to focus on;
 - ◆ Youth Mental Health
 - ◆ Adult Mental Health
 - ◆ Adults at School Care
 - ◆ Adults in the Community Care
 - ◆ ACE’s
 - ◆ Substance Misuse

(5) SBMH Partner Contributions

- Hawley - \$5,000
- Moorhead - \$5,000
- Barnesville - \$6,000
- Clay County Social Services - \$20,000

Total: \$36,000

- The group clarified that these numbers are correct
- Jill asked if there was a reason that DGF and Ulen-Hitterdal don't contribute.
 - These schools do not currently contribute additional funds to be used towards their school's mental health needs – However, they do have access to the funds contributed by Clay County Social Services
- Members asked that Jill reach out to Rhonda at Clay County Social Services to see if we were able to keep this funding for FY22
 - Some cuts were being made over the summer and she was uncertain if this funding would still be feasible
 - Jill will make contact right away and report back what she finds out

(6) More Resilient Minnesota – Update (*Formerly “ACE Interface”*)

- Jill has met with a couple of key individuals on this topic
 - The project is not required but is encouraged
 - Many collaboratives within the state are participating
 - The funds available at the end of the project are small (\$5-10k)
 - Do we focus our energy on “100 cups of coffee” or do we use our energy and resources to educate on ACE's and resilience?
 - Offer ACE's and resilience education to anyone who is willing to listen
 - ◆ Parents, Law Enforcement, Teachers, Bus Drivers, Food Staff, Etc.
- The group opted to have Jenna from Family Wise come to a meeting and explain the program and process in greater depth
 - Jill will reach out to Jenna and invite her to attend

(7) Agency Updates

- Tina Jacobson (Lakeland Mental Health)
 - LMHC added a new full-time therapist 9/20/21 to the School Based Program who is located at Moorhead High School, her name is Katherine Staszko
 - We recently transitioned an existing Adult Case Manager, Alyssa Lansing, onto the Children's Case Management team
 - LMHC continues to provide services both in person and via Zoom telehealth based on the needs and requests of our clients
- Lori Schwartz (CAP LP)
 - They are moving to in-person meetings and utilizing virtual options when necessary
 - They moved a large portion of their office staff to south Moorhead (old Solutions building)
 - Continuing to navigate COVID barriers in the head-start classrooms
 - A new mandate is requiring all head-start staff to be vaccinated by January
 - CAP LP is currently working to determine if this mandate will become agency wide or be specific to the head-start program
- Peggie Chisholm (REACH)

- Continuing to see an increase in utilization of the food pantry as many COVID food programs come to an end
- Lexi with The Village is back at REACH on Thursdays – Happy to have her back from maternity leave
- Busy preparing for Spirit of Giving, holiday events, etc.
- Weekend backpack food program has seen a huge increase in Ada
 - Currently providing weekend backpack food to 100+ students per week
- As prices for everyday items continue to increase, REACH is seeing a decrease in overall donations (physical and monetary)
- Lindsey Ternes – Clay County Probation
 - Probation has moved to the courthouse
 - Court is still being held virtually due to COVID concerns
 - 3 agents attended Trauma Sensitive Schools training at Hawley in September
 - Cases are being handled virtually and in-person
 - As of next week, they will be down to 2 juvenile agents
 - ◆ Lindsey and Matt will be splitting that case load until a new agent is hired
- Joni Mendenwald (The Village)
 - Things continue to be busy across the board
 - Fall groups are under way (adolescent DBP/Love and Logic)
 - Will be introducing a pride group soon to support LBGTO+ teens and youth
 - Busy preparing for their Wine and Dine fundraiser in November
 - Staff have been returning from leave and it’s nice to have their team together
 - They have hired a new art therapist who is currently building her case load
 - There are openings for in-home family therapy and wraparound
- Duane Borgeson (Moorhead ISD)
 - The district is navigating COVID and taking necessary actions to keep students and kids in the building
 - Staff case numbers have been pretty low but still some quarantines between them and students
 - Dealing with high paraprofessional turnover which makes it difficult to keep people trained for LCTS
 - Turnover seems to be happening across all grade levels/schools
- Hannah Gilbery (Churches Untied for the Homeless)
 - Trying to work through staffing shortages and it has been difficult to find quality applicants
 - Continuing to see an increase in shelter occupancy as they enter their busiest months
 - Still managing 6-10 families in overflow
 - This has been the “norm” since spring
 - They are rearranging program spaces to try and make room for more families
 - They anticipate that their numbers will only increase as eviction holds continue to expire
 - Bright sky is currently seeing more kids than adults, which is a change from past years

Upcoming Meetings

Governance Board: December 2, 2021

Children’s MH Work Group: November 2, 2021

Family Support Model (Wraparound): January 5, 2022

Administrative Group: December 21, 2021

School Age Disability Work Group: November 1, 2021