



Clay County Collaborative
Successful Partnerships building Successful Families
Governance Board
Thursday, April 29, 2021
Meeting Minutes

Members present: Janelle Cheney, MN Department of Corrections; Jane Neubauer, LCTS Coordinator; Mike McCarthy, Lakeland Mental Health Center; Peter Larson, Arc Minnesota; John Docken, Community Action Lakes and Prairies; Hope Deutscher, REACH; Brittany Kuehl, Dilworth-Glyndon-Felton Public Schools; Lanette Gorder, Parent Representative/Chairperson; Marla Fields, Barnesville Public Schools; Adair Boening, Churches United for the Homeless; Jenna Kahly, Clay County Board of Commissioners; Carolyn Strnad, Coordinator

Lanette welcomed everyone to the meeting. A quorum has been met.

Today's agenda was unanimously approved with no additions or corrections. (Mike/Janelle)

The February 4, 2021 meeting minutes were unanimously approved. (John/Janelle)

The Board reviewed the FY21 budget. The next LCTS funds are estimated to be approximately \$5,000 less than last year.

Transition Process: The hiring committee interviewed one candidate and one agency for the Coordinator position. The committee recommends the hiring of Jill Ambuehl as Coordinator beginning July 1, 2021. Committee members appreciated her positive outlook, her skill set, and her work with families and youth. They felt that Jill would be a good fit for this organization and a suitable replacement for Carolyn. Jill also provided a letter of support from REACH, who is providing office space, office equipment, and phone as in-kind. Motion to hire Jill Ambuehl as Collaborative Coordinator for a salary of \$20,000 was approved. (John/Janelle) All members in attendance voted yes to the motion. Carolyn will train Jill in June. Jill will track her training hours for reimbursement. Lanette and Carolyn will notify Jill of the decision and offer a contract.

The Board reviewed the FY22 applications. The Ulen-Hitterdal Public School mental health funding request was not complete. The school did not include information on their portion of the costs in their application. Carolyn will contact Todd Cameron for the information needed.

The Board reviewed the FY22 proposed budget. The budget does not include any cuts in program funding. Marla asked the question on the amount of funds the Board feels comfortable holding over for the next fiscal year. There is a concern with the cuts programs experienced this past year and if funds are available to replace some of that lost revenue. The Collaborative is waiting to receive word on the amount of its next LCTS check. It was determined to go ahead with the approval of the work plans and approve funding amounts after notification of the next LCTS funds. At that time, the Board would evaluate its carryover balance for FY22. Motion to approve funding applications except for Ulen Hitterdal Public School request and determine funding amounts decisions based on our funding balance in June. (Mike/John) Motion unanimously approved.

The Board reviewed the LCTS Coordinator contract. Motion to approve the LCTS Coordinator \$6,850 contract was unanimously approved. (Janelle/Mike)

The LCTS Coordinator and Collaborative Coordinator had no updates at this time.

The next meeting will be on June 24 at 3:30 pm. Carolyn will invite Jill to attend this meeting.

Meeting adjourned at 4:25 pm.

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