



**Clay County Collaborative**  
**Successful Partnerships building Successful Families**  
**Governance Board**  
**Thursday, December 3rd, 2020**  
**Meeting Minutes**

Members present: Lanette Gorder, Parent Representative/Board Chairperson; Mike McCarthy, Lakeland Mental Health Center; Marla Field, Barnesville Public School District; Jeff Lee, Hawley Public School District; Peter Larson, Arc Minnesota West Central; John Docken, Lakes and Prairies Community Action/Head Start; Janelle Cheney, MN Department of Corrections; Adair Boening Churches United for the Homeless; Louise Dardis, The Village Family Service Center; Peggie Chisolm, REACH; Jane Neubauer, LCTS Coordinator; Carolyn Strnad, Collaborative Coordinator;

Lanette welcomed everyone to the meeting. Today's meeting agenda was approved with no changes. (Mike/Janelle) The minutes from September 3rd, 2020, were approved. (Marla/Adair)

The theFY20 final budget was reviewed. The carryover amount of \$100,691.60 included \$14,656.56 of unspent funds. Unspent funds were from programs that were affected by schools operating under distance learning. The REACH/Village mental health project had a delayed start in providing services.

The FY21 budget was reviewed. The Collaborative has received notice of our LCTS quarter three payment, which will be \$47,107.00. This amount is approximately \$1,300 over the amount received for the same quarter a year ago. Several invoices for programs will be coming in after the first of the new year. Carolyn is watching the ending balance to ensure funds are available to pay out to programs. It appears that we will not make our income goal of \$225,000. Our current balance is \$159,250.53, with outstanding bills of \$187,791.92.

LCTS Coordinator Update: Jane continues to do training events as needed. There was a change in the list of reporters for the Moorhead Public School district was updated. Jane is slowly making those changes on the state list.

Coordinator Update: Carolyn shared information on a survey done at the request of the Administrative Group. The Administrative Group were surveyed on the role of the Collaborative Coordinator. They were asked about the type of coordination they would like to lead the Collaborative work and identify the Coordinator's key job responsibilities. See attached for additional information on the survey. Members were asked to provide feedback to help transition the Coordinator's position when Carolyn leaves the job in 2021. A data has not been set for the transition but will occur no later than June of 2021. Jane recommended that a small group be developed to address the transition and that Social Services be a part of that group because it is

part of their responsibility to see that the Collaborative continues to operate. Carolyn will work on putting a group together. The webinar, Be an Ally: Racism in the Workplace and Beyond, was shown on December 1st. A second viewing of the workshop has been scheduled for December 9<sup>th</sup>.

Jane shared information on the Early Childhood Dental Network (ECDN). The network is working with Partnership for Health to expand dental work in Clay County. Mobile dental sites are currently located at the Family Service Center and the West Central Juvenile Center. There is an opportunity for expansion into the rural Clay County schools. The school would need to arrange for a space in the building for two days a week. One day is for checkups and cleaning appointments. The second day would be used for restorative work.

Next meeting: February 4th, 2021