



**Clay County Collaborative**  
**Successful Partnerships building Successful Families**  
**Governance Board**  
**Thursday, June 4, 2020**  
**Meeting Minutes**

In Attendance: Mike McCarthy, Lakeland Mental Health; Pete Larson, Arc MN West Central; Janelle Cheney, Department of Corrections; Marla Field, Barnesville Public School; Louise Dardis, The Village Family Service Center; Hope Deutscher, REACH; Lanette Krinsky, Parent; Jim Haney, Clay County Board of Commissioners; Jane Neubauer, LCTS Coordinator; Carolyn Strnad, Collaborative Coordinator; Quorum requirements met.

Lanette welcomed everyone to the meeting. Motion approved to accept the agenda as presented. (Mike/Louise) Motion passed to accept the May 7, 2020 minutes as written. (Marla/Janelle)

Duane Borgeson, Executive Director of Learner Support Services for Moorhead Public Schools, joined the meeting for a short presentation on the Truancy Intervention Program and Building Assets, Reducing Risks Program (BARR). By partnering these two programs together, it will provide a two-prong approach to working with at-risk students who also have school attendance issues. The newly developed Scope of Practice for the Truancy Intervention Program will allow for more interaction with students and less time on clerical tasks. With the new scope of practice, students who already are receiving case management or coordination of services from probation, special education, Rule 79 case management, or the Homeless Liason will work with those programs to address truancy.

**FY21 Planning:**

The proposed FY21 budget was reviewed. LCTS income for the fiscal year is estimated to be \$225,000. It is uncertain at this time how COVID-19 and online schooling will affect revenue. We will know more after the first LCTS payment, which will be received in August. The proposed budget includes a funding cut to all programs. Factors that were taken into account when determining reductions included the number of children served, funds currently being spent on the program, and limiting the impact on all plans.

Review of applications: no questions or comments

The LCTS Coordinator's contract remains the same as for FY20.

The Coordinator's Contract for FY21 shows a reduction of approximately \$7,000. The funding for this position has typically fluctuated over the years based on LCTS revenue. In looking at the history of contract and LCTS income, the amount of this contract, which is \$31,584, is one that is sustainable into the future, and Carolyn recommends that the amount remain the same for future years. Expenses for this

position are divided between administrative support and program support.

Approval of program applications and funding: Motion to approve all program applications at the proposed budget amount (Hope/Pete) Mike shared that he would be voting no for the motion because it included the Truancy Intervention Program. Hope agreed to amend the motion to the approval of all program applications at the proposed budget amount, except for the Truancy Intervention Program. Pete agreed to change his second to the motion. Motion carried.

Motion to approve the Truancy Intervention Program and the new Scope of Practice at the proposed budget amount. (Louise) Motion died for lack of a second.

Motion to approve the LCTS Coordinator's contract and Collaborative Coordinator's contract as presented. (Mike/Janelle) Motion carried. Marla asked about distributing the funds on the proposed budget for the Truancy Intervention Program to other areas of the budget. The Board will review funding at its August Board meeting and determine at that time as to what to do with the unused Truancy Intervention Program proposed funds.

LCTS Coordinator's Update: We have received notification of our fourth quarter LCTS payment. It is \$65,544, which is \$16,000 less than the same quarter last year. Jane is working with the state to do a review of our earning history to determine why our income was approximately \$50,000 less this year in comparison to last year. Jane reviewed the IVE candidacy process in Clay County and found it running as it should be.

Coordinator's Update: Carolyn questioned whether or not contracts should be written for three months instead of a year because of funding uncertainties. Louise motioned, seconded by Janelle, to write contracts for three months. After discussion, Carolyn withdrew the question.

Next meeting: August 6, 2020