



Clay County Collaborative

Successful Partnerships building Successful Families

Administrative Group Meeting Minutes

Tuesday, February 16, 2021

Members attending: Peggie Chisolm, REACH; Lanette Gorder, Parent Representative; Tina Jacobson, Lakeland Mental Health; Duane Borgeson, Moorhead Public Schools; Lori Schwartz, CAPLP; Lindsay Ternes, Probation; Hannah Gilbery, Churches United for the Homeless; Joni Medenwald, The Village Family Service Center; Jane Neubauer, LCTS Coordinator; Carolyn Strnad, Collaborative Coordinator;

Lanette welcomed everyone to the meeting. The minutes from the December 15, 2020 meeting were approved. (Duane/Lori) There were no changes or additions to the meeting agenda.

The FY21 budget was reviewed.

Joni and Lanette updated the group on the work of the Collaborative Coordinator Transition committee. The requested survey on the work scope resulted in a revised scope of work shared with the group. The Governance Board discussed the transition process at their February 4, 2021 meeting. It was agreed upon at that meeting to open up applications to the partnering organizations of the Collaborative. The transition committee will finalize the application process and then send it out to all the partners. Peggie shared that REACH has already made a verbal proposal to host the REACH office coordinator and offer phone and rent as an in-kind donation.

LCTS report: We should hear soon what our fourth-quarter revenue will be. Jane is hoping the changes and updates to the random moments' list will increase revenue, which will offset the dip we see now. Thank you to Moorhead Schools for the job they are doing. Jane is seeing very little in missed random moments. Moorhead schools have come up with a process that allows for a more secure way of sharing the candidate list with staff. Jane will be offering a virtual refresher course for anyone interested.

Coordinator's report: Carolyn attended a virtual town hall meeting featuring Senator Eken, Representative Marquardt, and Representative Keeler. Projects and programs are going smoothly. Carolyn is waiting on a few reports to complete the annual state Collaborative report due April 30, 2021. Applications/work plans will be going out soon for the FY22 proposal rounds.

Agency Updates:

REACH met its goal of \$18,057 for Giving Hearts Day. They plan to help an agency staff person apply for the Collaborative Coordinator's position. The VITA tax program from CAPLP is working at the REACH office today.

The Village Family Service Center has a new provider starting, so there are open outpatient care spots. There are also openings for in-home therapy. Giving Hearts Day went well. Their next fundraiser is the Big Brother Big Sister Bowlathon. The virtual event is open to all teams. Services are going well with the REACH and Hawley school-based program.

Community Action Program Lakes and Prairies utilized a total of \$1.7 million in housing funds to help 800 households keep or access housing. Another 200 people were on a waiting list. Head Start classrooms opened up on January 9, and so far, they have not had to close down any because of COVID. Home visits continue to be virtual, with attendance at 85%. The VITA tax sites are up and running. This year they have added an educational piece for those who want to learn to do their taxes. Rainbow Bridge is open and operating at half-capacity. Office and other direct staff have staggered schedules to follow social distancing requirements. There is a possibility that the Family Service Center may open back up to the public in June.

Probation is staggering the schedules of agents coming into the office, with most clients seen virtual. Caseloads have been steady. An at-risk female group will start up this summer.

Lakeland Mental Health has hired two new practitioners in children's services. Renee is working on hiring another school-based practitioner. As the staff receives their COVID-19 vaccine, they will move to more face-to-face appointments. Clients want to be seen in the office.

Moorhead Public Schools now have all students kindergarten through eighth grade back in school. Ninth through twelfth grade will be back full-time in March. All high school staff has received their vaccine, with the middle school almost done. They decided to start with the high school because that age of student is better spreaders of the virus than younger students. Truancy issues have gotten better with students now in school.

Churches United for the Homeless shelters is full. They have lifted the numbers allowed to be served because of the frigid weather. Using CBDG funds, the basement of the shelter is being remodeled to house additional families. The agency has partnered with Fargo to secure a building on 30th Ave S in Moorhead that will be a shelter for unaccompanied women. Just under \$600,000 was raised through Giving Hearts Day, which will go towards the building of Silver Linings, an apartment building for seniors.

Jane provided toothbrushes and other dental supplies to Churches United for the Homeless. Mobile dental services are available to provide screenings and education at facilities in the county. Contact Jane if you are interested in learning more about mobile services.

Peggie asked if anyone has developed policies on an employee choosing not to be vaccinated to share them with her.

Next meeting: April 20, 2021