



Clay County Collaborative
Successful Partnerships building Successful Families
Administrative Group Meeting Minutes
Tuesday, December 15, 2020

Members present: Tina Jacobson, Lakeland Mental Health Center; Lindsay Ternes, Probation/Department of Corrections; Joni Medenwald, The Village Family Service Center; Lori Schwartz, Community Action Lakes, and Prairies; Peggy Chisolm, REACH; Duane Borgeson, Moorhead Public Schools; Carolyn Strnad, Coordinator;

Carolyn welcomed everyone to the meeting. Minutes from October 27, 2020, meeting were approved. (Lori/Tina) There were no changes to today's agenda.

The FY21 budget was reviewed. Our third quarter LCTS payment will be \$47,107. This amount is approximately \$1,300 over the same quarter last year.

LCTS report: Duane shared that Jane has trained the Moorhead Public School staff. A list of those participating in the random moments' study has been updated. Jane is working on adding the new team members to the state list. Once that list is updated, our cost analysis reports will go up, which in theory should result in a higher LCTS payment.

Coordinator's report: Carolyn reviewed the results of a survey on the Coordinator's role and model that this group requested at its October meeting. Of the coordination options, the most popular one was the model the Collaborative is currently using. That model provides an independent coordinator contract that oversees the Collaborative's budgeting, workgroup, and governance structure. Other options included having the Coordinator position under one of the Collaborative partners' responsibilities. The second part of the survey outlined the Coordinator's job duties and asked participants to choose the items that would be most important for the Coordinator to oversee. Items that ranked the highest include: developing and implementing policies and procedures; organizing standing and special meetings of the Collaborative; prepare the annual state Collaborative report; conduct financial planning/budget and; facilitate discussions between participating agencies and policymakers to achieve collaboration, systems change, and service integration. Carolyn informed the group that she would be leaving the Coordinator position sometime after the first of the year. Carolyn would like to stay on until a transition plan and funding for the next fiscal year has been determined. She will not be submitting a contract for FY22. It was recommended that there be a joint meeting of the Administrative Group and the Governance Board to discuss the transition. The Governance

Board has requested that Carolyn put a small group together to discuss how to move forward with a new coordinator's hiring.

Agency Updates:

Lakeland Mental Health Center has immediate openings in its children's case management division due to decreased referrals. The school-based mental health program is going well. The Moorhead Public School Day treatment programs have been moved to the main Lakeland Mental Health Center offices due to schools operating under distance learning because of COVID. Both the Hawley and Barnesville school sites are serving in-person and busy.

Probation: Tera Macker is the new juvenile agent covering the outer county cases. Robert Frye has taken on the work of the drug court cases.

The Village Family Service Center provides services in their Moorhead offices, REACH, and Hawley in-person and Telehealth. A Love and Logic class will start in January. A new adolescent DBT group will begin in January. There will be a new provider beginning in February. Currently, the agency has openings in in-home. The walk-in mental health clinic will be operating through December.

Community Action Lakes and Prairies is providing most of their services virtually. Head Start classrooms are closed due to COVID with children served virtually. Early Head Start visits are also virtual. The agency's supportive housing program has been busy with applications for funding that ended December 7. Head Start is delivering food to families, and nutrition boxes are being delivered to seniors. The agency is getting the Vita tax site ready. It will be offered online this year with possibly some face to face services. Staff continues to work from home.

REACH had their Board of Directors meeting last night where they decided not to apply for a Drug-Free Grant, which is the next step after the current Prevention, and Intervention grant that they are operating under expires in June. The agency will take over funding the current programming under that grant and expand it to include other at-risk needs, including suicide, vaping, and sexting. The Drug-Free grant would have limited the work only to alcohol.

Moorhead Public Schools is on distance learning until January 23, 2021. In-home PCA services are being offered to students with significant delays. Approximately 75 students are being served under this program. The school board approved the strategic plan, which includes a mental health wellness goal. The strategic plan can be found on the district webpage. Building staff is looking at enrollment numbers for next year.

Next meeting: February 16, 2021