

Systems Work Groups/Projects

Systems Work Group: Children's Mental Health
School Age Disability
Family Support Models

Projects: Wraparound
Restorative Justice Program
Truancy Intervention Program
Adverse Childhood Experiences

Membership: staff from partnering agencies, community agencies, parents.

Role of the work groups and projects: Plan, implement, supervise, and evaluate Collaborative projects and project staff; Discuss system coordination; Recommend changes to system delivery, design, assessment of systems of care and where appropriate, implementation of legislative/regulatory requirements to the Planning, Problem Solving Advising Group. Develop annual work plans that address the needs identified. Work effectively with parents to recruit, support and orient parents to serve on Collaborative work groups and boards;

Meetings: as determined by the work group, a minimum of four times a fiscal year

Coordination

Collaborative Coordinator: Duties as assigned by the contract. Reports to governing structure of the collaborative including the Administrative Group and Governance Board. Performance evaluation shall be conducted by the Governance Board.

LCTS Coordinator: Duties as assigned by the contract. Reports monthly to the collaborative coordinator and as requested to the Administrative Group and Governance Board. Performance evaluation shall be conducted by the Governance Board in collaboration with collaborative coordinator.

Under the Collaborative structure: Early Childhood Initiative; Local Advisory Council for Children's Mental Health

Administrative Group

Membership includes representatives from each of the partner organizations: School, Nonprofit, Government (County/Cities) and Parent representatives. Representatives from additional community agencies that serve Clay County families and youth may be invited to attend meetings and become Collaborative partners.

Role: to oversee the purpose and intent of the Collaborative which is to oversee the development of an integrated service system which coordinates services for children birth to age 18 with an emotional or behavioral disturbance or who are at risk of developing an emotional or behavioral disorder and for individuals with disabilities age birth to 21; hear updates on collaborative work and provide input on the work of the systems work groups; provide input and/or identify potential solutions to gaps and needs identified by the work groups, remove barriers to collaboration, service integration, and systems change within their organizations; ensure that all possible children are identified for LCTS purposes; ensure that communication and collaboration is valued and implemented across the Collaborative and among community partners. Identify gaps in service and design programming to fill the gaps and/or recommend to the Governance Board how the gaps might be filled by Partner Organizations

Meetings: a minimum of 6 times per year. Representation from this group will be appointed by the group (one member/one alternate) to act as a liaison between the Administrative group and the Governance Board

Governance Board

Membership: The mandated partners of a Collaborative (MN Statute 245.493 and MN Statute 124D.23) include: a Clay County Commissioner; a Clay County Public Health representative; a superintendent of public school district within Clay County; a representative from Lakes and Prairies Community Action Partnership, Inc., the federal grantee for the Head Start Program; a mental health professional who serves children and families in Clay County; a Clay County Court Services/Department of Corrections representative; parent/consumer representing interagency partners and systems work groups; representative from the governing board of each of the Collaborative partners; liaison from the Administrative group.

Role: to develop an operating budget; expend funds as outlined in the approved operating budget; oversee the integrated fund; select a fiscal agent; provide oversight on contracts and contracted work; oversee development of program outcome measures provided by work groups and review quarterly; approve expenditures; determine partner contributions; approve bylaws and Governance Agreements and any revisions of the documents.

Meetings: up to 4 times per year