

Partners

Collaborative partners include Clay County cities, County departments, public school districts and cooperatives, non-profits and Interagency Committees. All Collaborative partners agree to:

- Sign Governance Agreement
- Pay an annual Collaborative Partnership fee, currently:
 - \$250 for Clay County
 - \$100 for cities, school districts/cooperatives and non-profits
 - No fee charged to Interagency Work Groups or parents
- Appoint a member of the organization's governing board to serve on the Collaborative Governance Board, with the expectation they will attend Annual Meeting and, if elected, serve on the Executive Committee of the Governance Board
- Assign highest ranking staff serving Clay County to the Administrative Group, with the expectation they will attend regularly and will commit to leading their organizational and collaborative efforts for service integration and systems change.
- Assign one staff member to serve on those Collaborative work groups or committees that are of special interest to the organization. Those organizations directly involved with a Collaborative project are expected to appoint one staff member to that project work group.
- Participate in planning and evaluation activities as designated by the Planning and Evaluation Committee.
- Consider recommendations of the Parent Involvement Committee as may pertain to their organization.

Governance Board

- *Membership:* One representative of the governing board of each partner organization: school board members, county commissioners, city council members, non-profit board members *and* one parent appointed by each system work group (both Collaborative and Interagency)
- Meets four times a year to learn about Collaborative projects, approve budgets and work plans, and elect representatives to the Executive Committee
- Receives information on Collaborative activities on an on-going basis from their representatives to the Administrative Group, the Executive Committee, the Collaborative coordinator and the Collaborative website.
- Members support the efforts of their organizations' representatives to the Administrative Group to remove barriers to collaboration, service integration and system change in an effort to better meet the needs of Clay County children and their families.

Administrative Group

- *Membership:* The highest-ranking person in county of each partner organization as appointed by the organization's governing board and one parent appointed by each system work group -County department heads, city administrators/department heads, superintendents, and directors. Parents are encouraged to participate in the Administrative group. When available, a stipend is offered to offset the cost of travel and child care.
- Meets 6 times per year or as needed to operate the Collaborative
- Authorizes establishment of work groups, oversees administration, approves contracts, and recommends budget, work plan and policy to the Executive Committee of the Governance Board.
- Members are responsible for removing barriers to collaboration, service integration, and systems change within their organization.

Work Group

- *Membership:* Direct service provider(s) of each partner organization who are working directly with children and families. Providers are appointed by the partner organization. Providers who are not members of the Collaborative are welcome to attend work group meetings, but may not apply for funding. Parents are encouraged to participate at the work group level. When available, a stipend is offered to off set the cost of travel and child care.
- Work groups meet on either a quarterly basis or monthly from September through June. No meetings are held in July and August unless circumstances require the group to meet.
- Parents are welcome to be a part of the work groups. When available a stipend is provided to off set travel and child care.
- Work group members identify gaps in services and the needs of families. Taking that information, they work with one or more of the partners to develop a funding proposal and work plan which is forwarded on to the Governance Board. Members also receive updates on Collaborative projects whose programming is related to the work group.