



Successful Partnerships building Successful Families
Administrative Group Meeting Minutes

Tuesday, September 18, 2018

Members attending: Peggy Chisholm, REACH; Rhonda Porter, Social Services; Janelle Chaney, Department of Corrections; Jessica Malvin, City of Dilworth; Joni Medenwald, The Village Family Service Center; Bryan Hanson, West Central Juvenile Center; Tina Jacobson, Lakeland Mental Health; Lynette Krinsky, Parent/Chairperson; Lori Schultz, Lakes and Prairies Community Action; Michelle Olsonoski, Clay County Attorney office; Carolyn Strnad, Coordinator;

Welcome and introductions.

- Minutes from the June 19, 2018 meeting were approved (Bryan/Tina)
- Today's agenda was approved by consensus

FY18

- FY18 budget was reviewed. A final expense and revenue budget will be available after the remaining three programs submit their report. Ulen-Hitterdal school mental health program; Churches United for the Homeless; Lakeland school mental health program for Barnesville school district.
- The FY18 program data report was reviewed. Members liked the report format. Special highlights include the mental health programming now being offered in rural public schools. With the addition of that program, all public schools in the county have mental health services. The number of students the Truancy Intervention Program served during the fiscal year is an increase from FY17

FY19

- The FY19 budget was reviewed. The budget format has been revised to now report on funds partners provide for some of the Collaborative programs. The budget will be finalized after closing out the FY18 budget and will be approved at the December Governance Board
- Meeting Dates: September 18, 2018; November 20, 2018; January 15, 2019; Mar 19, 2019; May 21, 2019

LCTS Report

- The next installment of income from LCTS will be \$66,048 which is down nearly \$10,000 from the FY18 installment for the same time period.
- Jane was able to secure a time for LCTS training of schools prior to the school year. Carolyn

attended several of the trainings to share information on the programming offered because of funds earned during the random moment process.

- Rhonda shared that the state is doing a pilot project to collect data on Social Services random moments collection. A report will be provided to Social Services that will include information on what entities are generating revenue through this process. Rhonda will check to see if the Collaborative LCTS information be included in the report due to the funds channeled through Social Services.

Coordinator's report

- Governance Agreement: The majority of signatures have been received from partners with the exception of city of Moorhead and Lutheran Social Services. Moorhead city staff have requested additional information on the Collaborative which have been provided to them. Carolyn will contact Lutheran Social Services for their signature.
- Partner Contribution: Partner contributions and invoices for FY19 will be sent out by the end of September
- Website update and email discussion: Carolyn is working to provide the various pieces of information that the developers need. The new site will be hosted by Lakes Country Service Coop. The new website will be simpler to navigate compared to the old site and will also be mobile friendly. The agency does not support email service and so have discussed changing the coordinator's email address to a Google email.
- Update on Handbook: Additional work on the Collaborative Handbook and Board book has been put on hold due to time needed to work with website developers.

Agency updates:

Restorative Justice has received additional funds from the Collaborative to implement a Restorative Justice pilot project that includes a partnership with Moorhead Public School. Restorative practices will be available during the school day with a focus on grades seven and eight at Horizon Middle School. The current facilitator of the program will be available to school staff for a total of ten hours.

REACH: The agency decided to close the Fargo location of the Dress for Success program due to financial concerns and a renewed focus on rural communities. Dre's for Success will still be available at the REACH office in Hawley. The counselor from Valley Counseling agency is not able to offer trauma informed care to clients accessing mental health services at the REACH office. A USDA grant will allow for the food pantry to stay open an additional day. Financial Literacy classes will begin after the first of the year.

Social Services was a partner for submitting a regional application as part of the state's system of care grant that was secured. Requests were made for funds to provide children's mental health respite, bridge program that includes intensive case management, and a request to allow facilitator of the Collaborative Wraparound program an opportunity to attend Wraparound training. Information on the new correctional facility visiting process.

Department of Corrections have concerns on the out of placement options for youth they work with. The program is trying to keep the youth locally to reduce barriers to family/parent involvement.

Lakeland Mental Health: The Mobile Crisis Response program were awarded \$150,000 less than requested. The

state requires that the mobile unit operate 24 hour/365 days while reducing the funds to the program. The center has hired a new professional and a mental health practitioner. Renee Olson is supervising the CTSS services at Barnesville public schools. Referrals to the program have increased staff presence from one day to two and possibly adding a third day. A levy was passed that provides funds to assist youth who are homeless.

The Village Family Service Center has hired three staff to increase access to services. The center is growing out of their current space due to an increase of staff, programs and clients. Joni assured the members that the office would not move to Fargo. They will have a presence in Clay County. Additional staff will be sent to training on EMRD which has proven to be a beneficial therapy. The School Linked Mental Health grant was less than requested. Adjustments to proposed services are being made. Mental Health staff are providing services in the Hawley school district two days a week.

West Central Juvenile Center is currently going through a remodel process to add additional space for programs. Currently operating the secure side from 43 beds to 65 and on the non-secured side 15 beds to 28. Additional services such as transition program for youth who are transitioning from treatment program to community. Moorhead Public School has increased their presence at the center. Gym is now being offered along with a math curriculum and English curriculum. Bryan has taken John Farnberg, who retired this past summer, position at the center.

Lakes and Prairies is looking for additional property due to an expansion of programming. Sites available in Moorhead have been cost prohibitive. The current housing program will be expanding. Head Start is serving children who meet the income criteria. Classrooms are full. They vision a one stop site that community members can go to to access the SNAP program, heat assistance and housing assistance.

Collaborative Priorities

- #1: Promote Mental Health & Well-Being of Children, Youth & Young Adults
- #2: Support Healthy Growth & Social Emotional Development of Children, Youth & Young Adults
- #3: Strengthen Resilience & Protective Factors of Families, Schools & Communities

Next meeting November 20, 2018 at 3pm